



FIREWISE USA®
RESIDENTS REDUCING WILDFIRE RISKS

How to utilize the California Required 3-Year Action Plan

Template designed for PC and may have minor formatting issues on Mac

Thank you for doing your part in protecting your community against wildfire. When possible, please seek guidance from your local fire official or your Firewise USA Regional Coordinator when completing this document, this inclusion can provide you and your community with peace of mind that experienced recommendations are focusing your community's time and efforts. Goals for this plan **must** include the "Recommendations" located on page 9 for the Firewise USA Risk Assessment document.

Also, as part of the annual renewal process communities must host one outreach event per year and work with neighbors on addressing items within the action plan as required by Firewise USA.

Please note that defensible space is required at all times for all buildings or structures within California's State Responsibility Area under Public Resource Code 4291 and for Local Governments with designated Very High Fire Hazard Severity Zones under Government Code 51182. Consult your local fire authority for local defensible space requirements if your community is outside of the land classifications above.

1. Double click in the page 2 header area and enter the name of your Firewise Community and enter the 3-year span this action plan will apply to.
2. Community description. Enter a brief description of your community. An example has been provided for you, but please replace with your own community description.
3. In the Year banner, enter the year that will apply to the Year 1 efforts. Repeat this step for years 2 and 3, entering the consecutive years.
4. Utilizing the numbered points, enter the tasks that have been identified by your community. You can add additional numbered tasks you have identified for your community; however, the Program Topics must be utilized.
5. To add additional goals under each category, simply use the last, pre-identified numbered point, to add as necessary.
6. The document will auto format and expand as information is entered.
7. Once the document is completed it can be submitted through the Firewise Portal.

Helpful links for creating a three-year action plan.

NPFA Firewise USA, "Find examples of activities that count towards your investment" ([Here](#))

CAL FIRE Defensible Space ([Here](#))

Ready for Wildfire ([Here](#))

California Department of Insurance, Safer from Wildfire Information ([Here](#))

Hidden Meadows HOA

Community Wildfire Action Plan 2026-2028



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Please enter a brief description of your community and delete the example below

Hidden Meadows HOA is a local Ventura County community with approximately 84 households located within a Wildland Urban Interface and designated a Very High Fire Hazard Severity Zone as determined by VCFD in 2024. This proposed Firewise USA™ Site Community Wildfire Action Plan was developed through input received during the Winter 2024 Firewise Risk Assessment. The goal of our plan is to develop an ongoing fire resilient neighborhood through educational outreach to promote fuels reduction and garner more participation year by year. The Hidden Meadows HOA is surrounded by open space upslope on South sides, on the North is Santa Rosa Rd, the East borders a commercial nursery and Thousand Oaks City parkland, and on the West by flat farmland and open space.

Year 1 – 2026

Education and Outreach Goals

1. Create an email and website for our community within the larger Santa Rosa Valley (SRV) Firewise infrastructure.
2. Start building a mailing list collecting email/cell phone list of residents.
3. Provide wildfire informational packets for residents, utilizing flyers from the Ventura Regional Fire Safe Council (VRFSC).
4. Host an event to share Firewise USA information and encourage home hardening and defensible space. Present this 3-Year Action Plan to the community.
5. Promote overall community awareness and recruit residents to join our Firewise Team (eg. community signs, social media, mailers, email, flyers, news media, etc.)
6. Establish a regular agenda item for the Hidden Meadows Board bi-monthly meetings to discuss and promote all Firewise Team activities.
7. Promote followers for the SRV Firewise Facebook page.

Home Hardening Goals

1. Educate residents about the meaning and science of home hardening and defensible space.
2. Encourage residents to get a home hardening assessment at VenturaFireSafe.org or by a commercial fire safety company, with a goal of 10% of the community to sign up in year one.
3. Install ½ or smaller metal mesh screens and help neighbors screen vents, goal of 10% of the community
4. Encourage residents to remove debris/combustibles from underneath stairs/decks/patios and then enclose with noncombustible material (e.g. ½ or smaller screens, hardie board, masonry, etc.).
5. Encourage residents to remove wooden attachments and upgrade to double paned windows.
6. Encourage residents to clear debris from roofs and gutters on a regular basis.
7. Create a system to share local contractors, local volunteers, and track home hardening investments

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Defensible Space / Fuel Reduction Goals

1. Promote non-combustible Zone 0 - remove/relocate vegetation and wood mulch in the 0-5 foot zone. Increase compliance by 10% over initial assessment.
2. Encourage vegetation and fuel management within Zone 1 (5 to 30ft) in accordance with Ventura County Fire Protection District (VCFPD) Ordinance 32.
3. Encourage vegetation and fuel management within Zone 2 (30 to 100ft) in accordance with Ventura County Fire Protection District (VCFPD) Ordinance 32.
4. Encourage and enforce compliance with the Hidden Meadows HOA Brush Clearance Policy which requires owners to clear all dry brush up to their property lines annually.

Evacuation Planning (Ex. Preparedness & Routing) and Wildfire Preparedness

1. Commence coordination with the SRV CERT team.
2. Commence coordination with the SRV horse and livestock evacuation network.
3. Encourage residents to sign up for VC Alerts, Watch Duty, and Pulse Point for emergency communications.
4. Maintain 3 feet of access around all fire hydrants (VCFD requirement).
5. Gather a list of phone numbers for those with limited mobility to prepare them before or during evacuation.
6. Ensure street address numbers are visible from the street.

Year 2 - 2027

Education and Outreach Goals

1. Continue building a mailing list collecting email/cell phone list of residents.
2. Continue providing wildfire informational packets for residents, utilizing flyers from the VRFSC.
3. Host an event to share Firewise information and encourage home hardening and defensible space. Review 3-Year Action Plan and report progress made to the community.
4. Continue promoting overall community awareness and recruit more residents to join our Firewise Team.
5. Continue the regular agenda item for the Hidden Meadows Board bi-monthly meetings to discuss and promote all Firewise Team activities.

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6. Continue promoting followers for the SRV Firewise Facebook page

Home Hardening Goals

1. Encourage more residents to get a home hardening assessment at VenturaFireSafe.org or by a commercial fire safety company, with a goal of an additional 10% sign up in year two (for a community total of 17 homes).
2. Continue to encourage residents to remove wooden attachments and upgrade to double paned windows.
3. Install $\frac{1}{8}$ or smaller metal mesh screens and help neighbors screen vents, goal of an additional 10% of the community.
4. Continue encouraging residents to remove debris/combustibles from underneath stairs/decks/patios and then enclose with noncombustible material.
5. Continue encouraging residents to clear debris from roofs and gutters on a regular basis.

Defensible Space / Fuel Reduction Goals

1. Obtain grant funding for clearance of drainage area between Old Butterfield Road and Santa Rosa Road and clear all brush vegetation from that drainage area.
2. Continue promoting non-combustible Zone 0 (0 to 5ft). Increase compliance by an additional 10%.
3. Continue encouraging vegetation and fuel management within Zone 1 (5 to 30ft) in accordance with Ventura County Fire Protection District (VCFPD) Ordinance 32.
4. Continue encouraging vegetation and fuel management within Zone 2 (30 to 100ft) in accordance with Ventura County Fire Protection District (VCFPD) Ordinance 32.
5. Continue enforcing compliance with the Hidden Meadows HOA Brush Clearance Policy which requires owners to clear all dry brush up to their property lines annually.

Evacuation Planning (Ex. Preparedness & Routing) and Wildfire Preparedness

1. Continue to encourage CERT, and sign up for VC Alerts, Watch Duty, and Pulse Point.
2. Continue to maintain access roads, fire hydrant clearance, and visible addresses.
3. Update list of phone numbers, especially for those with access needs, to alert during evacuation
4. Encourage residents to build go bags, look into community presentations by the Red Cross.
5. Continue coordination with the SRV horse and livestock evacuation network.

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Year 3 - 2028

Education and Outreach Goals

1. Continue building a mailing list collecting email/cell phone list of residents.
2. Continue providing wildfire informational packets for residents, utilizing flyers from the VRFSC.
3. Host an event to share Firewise information and encourage home hardening and defensible space. Review 3-Year Action Plan and report progress made to the community.
4. Continue promoting overall community awareness, e.g. community signs, social media, mailers, email, flyers, news media, etc.)
5. Continue the regular agenda item for the Hidden Meadows Board bi-monthly meetings to discuss and promote all Firewise Team activities.
6. Recruit more residents to join our Firewise Team and replace any members who may have dropped off.

Home Hardening Goals

1. Increase sign ups for Home Hardening Assessments by an additional 10% (for a community total of 25 homes).
2. Continue to encourage residents to remove wooden attachments and upgrade to double paned windows.
3. Install ⅜ or smaller metal mesh screens and help neighbors screen vents, goal of an additional 10% of the community.
4. Continue encouraging residents to remove debris/combustibles from underneath stairs/decks/patios and then enclose with noncombustible material.
5. Continue encouraging residents to clear debris from roofs and gutters on a regular basis.

Defensible Space / Fuel Reduction Goals

1. Continue promoting non-combustible Zone 0 (0 to 5ft). Increase compliance by an additional 10%.
2. Continue encouraging vegetation and fuel management within Zone 1 (5 to 30ft) in accordance with VCFPD Ordinance 32.
3. Continue encouraging vegetation and fuel management within Zone 2 (30 to 100ft) in accordance with

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VCFPD Ordinance 32.

4. Continue enforcing compliance with the Hidden Meadows HOA Brush Clearance Policy which requires owners to clear all dry brush up to their property lines annually.

Evacuation Planning (Ex. Preparedness & Routing) and Wildfire Preparedness

1. Continue to encourage CERT, and sign up for VC Alerts, Watch Duty, and Pulse Point.
2. Continue to maintain access roads, fire hydrant clearance, and visible addresses.
3. Update list of phone numbers, especially for those with access needs, to alert during evacuation
4. Continue encouraging residents to build go bags.
5. Continue coordination with the SRV horse and livestock evacuation network.